

# CONSTITUTION AND RULES OF REVESBY WORKERS' FOOTBALL CLUB INCORPORATED



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# **CONSTITUTION AND RULES OF REVESBY WORKERS' FOOTBALL CLUB INCORPORATED**

## **CLAUSE 1 - DEFINITIONS**

- a) That the Club shall be known as the REVESBY WORKERS' FOOTBALL CLUB INCORPORATED (herein referred to as RWFC) and its address being P.O. Box 513, Revesby 2212.
- b) Nothing herein contained shall be deemed to be valid where it contravenes the Constitution or Articles of the Revesby Workers' Club Limited.
- c) Club colours shall be maroon and white.

## **CLAUSE 2 - OBJECTIVES**

The objectives of the RWFC shall be as follows:

- a) To encourage and assist football in the Bankstown district.
- b) To co-operate with other clubs throughout the district.
- c) To do all such other things which are conducive or incidental to the attainment of the above objectives.
- d) To enter into any arrangements or contract with any Federal, State or Local Government Department or Statutory Authority of any kind that is conducive to the objects of the RWFC and to obtain from such arrangements or contracts any rights, privileges and/or concessions which the Management Committee deems desirable for the benefit of the RWFC and to do all things necessary to comply with such arrangements and/or contracts.
- e) To purchase, take on lease or exchange, or to otherwise acquire any land building easement or property, real or personal, which may be required for the furtherance of any of the objects of the RWFC and to sell demise mortgage give and/or exchange or dispose of same or part or parts thereof from time to time and to grant easements in through over or upon any land or premises, to acquire easements or rights over any land or premises, and to release such easements or rights acquired or otherwise obtained.
- f) To borrow or raise money with or without giving security.
- g) The property and income of the RWFC shall be applied solely for the promotion of its objects and no part thereof shall be paid or transferred directly or indirectly by means of dividends, bonus or otherwise by way of pecuniary profit to the directors, trustees, or members of the RWFC provided that remuneration may be paid in good faith to other persons in return for services actually rendered or to expenses incurred on behalf of the RWFC.
- h) To invest and deal with any surplus moneys of the RWFC not immediately required by the RWFC in such manner as may be permitted by law applicable to the investment of trust funds.
- i) To receive any money, property (whether real or personal), donation or bequest in favour of the RWFC and a receipt or acknowledgement issued by the Treasurer under his/her signature shall be deemed to be sufficient for the purpose of acknowledgement of same and all things received under the provisions of this clause shall be deemed to be trust property of the RWFC.

## **CLAUSE 3 - MEMBERSHIP**

- a) Membership shall be open to all persons subscribing to the objects of the RWFC and paying the prescribed fee, no restrictions shall be imposed on any person by virtue of religious or political

beliefs, sex, race or age, but the Committee may refuse membership to any person without assigning any reason therefore.

- b) Any person wishing to become a member may be proposed and accepted at a General Meeting by a simple majority. Full members must be 16 and over unless clause (e) below refers.
- c) A copy of the Constitution shall be available to all new members.
- d) All members are to be financial by 31st March each year. The financial year for members is to be from 1st April to 31st March. Members signing on after 31st March will not become eligible to vote until 28 days after payment of membership fees.
- e) All players, coaches and managers, shall be deemed to be Members of the Club upon paying their registration fees. Players eighteen (18) years and over shall be deemed to be Full Members. Non-playing Coaches, managers and Committee Members, aged over 18 years, shall be deemed to be Full Members. One parent/guardian of each junior player shall be deemed to be Full Members.
- f) All Full Members shall be entitled to vote at the Annual General Meeting provided they fulfil clause (g) below. Only Full Members shall be entitled to hold office.
- g) Full Members must attend a minimum of four (4) general meetings of RWFC during the current year to be eligible to vote at the Annual General Meeting.
- h) Except as may otherwise be provided under this Constitution, the financial liability of members is limited to twenty per centum (20%) of the membership fee paid for the current membership year.
- i) Every officer of the RWFC and the Honorary Auditor shall be indemnified out of the assets of the RWFC against any and all liability arising out of the normal execution of the duties of his/her office as may occur from time to time in his defending any action, whether civil or criminal, arising in the normal course of his/her administration of that position providing that such action brought against him/her was a direct consequence of some authorised activity on the part of the officer of the RWFC and in which judgement is given in his/her favour or in which action he/she is acquitted or in which relief is granted to him/her in respect of any negligence, default, breach of duty or breach of trust.
- j) Except in relation to Trust property, any moneys sought to be recovered by or on behalf of the RWFC from any member or any other person may be sued for and recovered by the President and Secretary jointly and on such moneys being received by them shall immediately be accounted to the RWFC without deduction there from except for costs and expenses necessarily incurred by them in recovering of said moneys as have been approved by the members.

#### **CLAUSE 4 - THE ANNUAL GENERAL MEETING**

- a) The AGM shall commence not later than 20th December each year.
- b) The Secretary shall give fourteen (14) days notice of the AGM in the local press, stating the nature, date, time and place of the meeting.
- c) At the AGM eleven (11) financial members of the year ending shall constitute a quorum.
- d) The right to propose, second or vote upon any business at the AGM shall be confined to those persons who are bona fide members, as detailed in Clause 3.
- e) It shall be competent for the minutes of the AGM to be confirmed at the first general meeting after the AGM.

- f) Any financial member may be elected to hold office in the RWFC at the AGM, provided such member has a majority vote. A member may hold any number of positions, but only one (1) on Executive Office.

## **CLAUSE 5 - ORDER OF BUSINESS AT THE ANNUAL GENERAL MEETING**

The order of business shall be:

1. Meeting opened by the Chairman
2. New members
3. Apologies
4. Minutes of the preceding AGM
5. President's address
6. Secretary's Annual Report
7. Treasurer's Annual Report
8. Auditor's Report
9. Other Office Bearer's Report
10. Election of Officers
11. Special Business (revision of Constitution, Notice of Motion)
12. Nomination of Life Members
13. General Business

## **CLAUSE 6 - ELECTION OF OFFICERS**

- a) A returning officer and a scrutineer shall be appointed for the elections.
- b) All voting to be by secret ballot where a position is contested by two or more candidates.
- c) All candidates must be financial and be proposed and seconded by bona fide members. Members may propose or second one candidate for each position.
- d) All financial members from current year shall be adjudged financial for AGM.
- e) The returning officer shall call for nominations for the various positions in the following order:
  1. President
  2. Secretary
  3. Treasurer
  4. Vice President
  5. Web Master
  6. Minutes Secretary
  7. Publicity Officer
  8. Registrar
  9. Recorder / Results Secretary
  10. Gear Steward
  11. Club Captain
  12. Canteen Manager

13. Fundraising/Social Coordinator
  14. Auditor(S)
  15. Delegates To Association (2)
  16. Coaching Co-Ordinator
  17. Patron(S)
  18. Premier League Co-Ordinator
  19. Member Protection Officer
  20. Managers Coordinator
- f) The returning officer shall record all nominations in the order received and call upon the nominees to indicate their willingness to stand.
- g) The Executive shall comprise of President, Vice President, Secretary and Treasurer.
- h) Management Committee to comprise of 13:
1. President
  2. Secretary
  3. Treasurer
  4. Vice President
  5. Premier League Co-Ordinator
  6. Minutes Secretary
  7. Publicity Officer
  8. Registrar
  9. Recorder / Results Secretary
  10. Gear Steward
  11. Member Protection Officer
  12. Canteen Manager
  13. Fundraising/Social Coordinator

If any person holding one or more positions or Elected Officers do not wish to be on the Committee, persons shall be elected from the floor to make up the thirteen (13) Quorum, at any such meeting to be seven (7) Officers in attendance. Any member of the Management Committee who misses three (3) successive meetings will be asked to explain his/her absence in writing.

- i) All elected members of the Management Committee shall hold office for a term commencing on the day of their election and expiring at the next AGM of the RWFC following such date of election.
- j) If a ballot is required to fill a position then such shall be by way of a secret ballot and shall be by majority vote.
- k) Notwithstanding anything herein contained all officers of the RWFC shall be deemed to continue in office until their successor shall have been duly appointed.
- l) In the event of a tie a new ballot shall be held for that position.

## **CLAUSE 6A - VACATION OF OFFICE**

The office of a member of the Management Committee shall become vacant;

- i. Upon his/her death;
- ii. Upon his/her becoming bankrupt or making an arrangement or composition with his creditors generally;
- iii. Upon his/her becoming mentally ill or a person whose person or estate is liable to be dealt with in any way under the laws relating to mental health;
- iv. Upon his/her giving of written notice to the RWFC;
- v. Upon his/her ceasing to be a member of the RWFC;
- vi. Upon a resolution of members being passed by two-thirds (2/3) majority at a properly constituted meeting for such purpose to remove him/her from office;
- vii. Upon him/her becoming directly interested in any contract or proposed contract with the RWFC of which he has not notified the RWFC of his involvement before the contract or agreement is entered into by the RWFC;
- viii. Upon referral to Clause 13(c).

## **CLAUSE 6B - CASUAL VACANCIES**

Any casual vacancy occurring among the Office Bearers may be filled by the Management Committee and the person so elected shall hold that office for the unexpired term of the original member so replaced or until a special meeting of members is called for the purpose deems it necessary to otherwise fill such vacancy.

## **CLAUSE 7 – TREASURER**

- a) The Treasurer shall control the Account Books of the RWFC and shall present a report to the RWFC at a General Meeting at least once a month.
- b) All monies shall pass through his/her hands and be accounted for by receipts.
- c) No goods of any description may be purchased in the name of the RWFC until sufficient cash to meet the full payment has been deposited with the RWFC.
- d) The RWFC shall bank with a bank / financial institution(s) approved by the MC. Such bank / financial institution(s) to provide a statement on application, which shall be mailed to the Secretary.
- e) Three (3) signatures shall be recorded with the Bank, being the President, the Secretary and Treasurer. Two (2) signatures being required for all cheques. The Treasurer to sign at all times.
- f) All accounts over \$50.00 unless otherwise approved by a general meeting to be paid by cheque and all accounts to be paid at the earliest possible date.
- g) The RWFC books to be audited immediately prior to the AGM.
- h) The RWFC's financial year shall conclude on 31st October in each and every year.

## **CLAUSE 8 - SECRETARY**

- a) All correspondence, both incoming and outgoing shall pass through the Secretary's hands and be tabled at the following General Meeting.

- b) He/she shall record details of such correspondence with special reference to dates of dispatch and receipt and table these and further details to each General Meeting.
- c) The Secretary shall keep an inventory of all RWFC gear; assets and property. He/she shall be responsible for all RWFC property. A list of these assets shall be made available to the Treasurer for end of year reports.
- d) The Secretary shall be afforded full co-operation from all members at all times.
- e) The Secretary, upon presentation and verification to a meeting, of any other out-of-pocket expenses incurred in the execution of his/her duty, shall be reimbursed fully.

## **CLAUSE 9 - DUTIES OF OFFICE BEARERS**

- a) The President shall act as Chairperson for all general and committee meetings of the RWFC. The President shall oversee the day-to-day running of the football club and shall be an ex officio member of all sub-committees.
- b) The Gear Steward shall be responsible for all sporting equipment. He shall keep an itemised record of all sporting equipment issued. Any issue of sporting equipment requested from the Gear Steward shall be referred to the Executive for their approval.
- c) The Delegate(s) shall be required to attend all meetings to which they have been appointed and report on these meetings as required to the Executive Committee or General Meeting.
- d) The Registrar shall keep a register of all registrations, check and record birth certificates when necessary. He/she shall be issued a receipt book and shall give receipts to players for registration fees received. He/she shall pay all monies received to the Treasurer at the next meeting and shall receive from the Treasurer a receipt which should balance with the total receipts written by the Registrar since the previous meeting.
- e) The Publicity Officer shall compile together interesting items or other information given by the Committee or General Meetings for promoting and publicising the Club in the RWC News and other news media. The Publicity Officer shall be responsible for the End of Year Team Report Publications and where possible periodic team report publications during the year.
- f) The Minutes Secretary shall record minutes of all meetings.
- g) The Recorder / Results Secretary shall keep records of the RWFC, number of years of membership and advise scores and results to the BDAFA:
- h) The Fund Raiser shall arrange and promote social functions and activities pertaining to fund raising. He/she shall hold meetings as they desire and report to the General Meetings at least once a month.
- i) The Management Committee shall meet from time to time as required. Their duties shall consist of:
  - i. Resolving and executing matters as directed from a General Meeting.
  - ii. Dealing with contentious matters received via correspondence or from a General Meeting.
  - iii. Recommendations formed on these matters to be referred to the next General Meeting for endorsement.
- j) The Trophy Committee shall be made up of a minimum of seven (7) Management Committee members. Their duties will be to determine to whom the trophies shall be presented to at the end of season presentation day. They shall also determine the type of trophies.
- k) The Canteen Committee shall consist of a Chairperson/Manager and two (2) or more assistants. This committee will be solely engaged to operate the canteen in a profitable manner,

purchasing stock, overseeing of operations, banking of monies and allocating staff from within the RWFC. Prior to the commencement of the football season an advance of \$250 shall be made available to the Chairperson/Manager for purchasing stock, equipment, etc. Invoices for payment to be submitted to the Treasurer for payment at General Meetings together with the banking slips immediately subsequent to receipt.

## **CLAUSE 10 - LIFE MEMBERSHIP**

- a) A Life Membership of the RWFC shall only be granted to a member who has attained ten (10) consecutive years membership with the Club and any five of these years on the Committee or as a coach or manager. The Executive Committee shall have the right to waive the requirement for consecutive years.
- b) Not more than two (2) Life Members shall be elected in any one year.
- c) All nominations for Life Membership shall be in the hands of the Club Secretary twenty eight (28) days prior to the AGM and must be in writing.
- d) Life Membership can only be granted at the AGM and then must be passed with a 75% majority vote.
- e) All nominations for Life Membership will be investigated by the Executive Committee, who will report and submit a recommendation to the AGM.
- f) All Life Members should be presented with a Club blazer or jacket.
- g) For a current list of life members please refer to Appendix One

## **CLAUSE 11 - PERPETUAL TROPHIES**

- a) President's Trophy  
That the President's Trophy be awarded to the team which, in the opinion of the Executive of the RWFC, has the best all round performance of the year.
- b) Revesby Workers' Soccer Club Memorial Shield  
That the RWFC Memorial Shield be awarded to the team having the highest number of competition points after the lowest number of games played.
  - i. Competition points shall relate to the main competition only, i.e. excluding pre-season grading competitions, knockouts, round robins or semi-finals, finals and grand finals,
  - ii. Lowest number of games to be lowest number of games at the completion of the main competition, i.e. 8 team competition 14 games, 7 team competition 12 games.In the event of two (2) or more teams being equal on points, the winner to be decided on goal average (goals for divided by goals against) to the lowest number of games played in (ii) above. All teams with the exception of the team winning the President's Trophy shall be considered in determining the recipients of the RWFC Memorial Shield.
- c) Patron's Trophy  
That the Patron's Trophy, as per the donor's request, be awarded to the team which, in the opinion of the Trophy Committee, is deemed to be the trier of the season.
- d) Denis Norris Trophy  
The Denis Norris Trophy be awarded to the team that may not necessarily excel but does the most to promote the RWFC both on and off the field.



e) Senior Sportsperson

The Senior Sportsperson to be determined by the Trophy Committee who they feel has contributed the most to the RWFC.

f) Junior Sportsperson

The Junior Sportsperson to be determined by the Trophy Committee as the best and fairest Junior player within the RWFC. If the Junior Sportsperson is to be awarded to an Under 11 player then the Under 11 runner up shall receive the Geoff Smith Trophy.

g) John Morgan Trophy

The John Morgan Trophy is awarded to the best overall performance during the season by an U/6 team. The awarding of the trophy should exclude either the winner of the RWFC Memorial Shield or the President's Trophy and should be awarded to the next best U/6 team.

h) Geoff Smith Trophy

The Geoff Smith Trophy is awarded to the most outstanding player in the highest division of the Grade 11 competition.

## **CLAUSE 12 - COACHES, MANAGERS AND PLAYERS**

- a) No team may take the field in any games, competition or social, without an adult member of the Club or team official in attendance.
- b) No team may be entered in competition without the services of a manager.
- c) That the RWFC issue every team manager, when taking office, with a copy of the Rules of Competition. No person in charge of a team of the Club shall knowingly contravene any competition rule, or any other direction of the Club.
- d) In the event of there being more than one team in any age group, the better players should be played in the higher team. The coach of the higher team, or a selection panel nominated by the MC, shall judge who are the better players and ensure that the coaches of the lower teams are kept fully informed on which players are being considered for the higher team.
- e) The Coach of an Association team shall be responsible for the training and conditioning of the players and the choosing of the team to play all games.
- f) No visiting player or player from a lower grade or lower age team may take the field for the Club in social games or competition games while there are Club players of the required age group eligible to play.
- g) No player shall be permitted to play a competition game for the Club until he has produced proof of age.
- h) No player transferring from another Club can play in competition games until a clearance has been obtained.
- i) All players shall be afforded the right to defend any charge or accusation brought to the notice of the Club, prior to any disciplinary action being taken against him.
- j) Managers and Coaches must be financial members of the RWFC, represent their teams at General Meetings and be under the direction of these meetings. Any disputes shall come under the guidance of the Executive Committee until the next General Meeting.
- k) The Manager shall be responsible for the safe keeping of shirts, balls and other equipment issued and should account for these items from time to time.

- l) The Manager shall be responsible for the players' welfare and conduct on and off the field of play. Further duties will be to fill out team sheets, pay the referee, record replacement players and goal scorers for the Recorder, be prepared to field his team at the allotted time and report true and accurate scores to the Recorder/Results Secretary immediately after the game.
- m) Managers shall avail themselves with injury cards. Any injury incurred by a player should be noted on the card and signed by the referee. All injuries must be reported to the team manager within twenty four (24) hours of injury.
- n) No player will be registered with the BDAFA prior to paying his/her registration and insurance.
- o) All insurance cover is as per set out by the insurance company used by the BDAFA .

### **CLAUSE 13 - EXPULSIONS AND SUSPENSIONS**

- a) Any member or supporter violating the rules of the RWFC, or engaging in misconduct, or acting contrary to the general wishes of the Club, may be expelled or otherwise dealt with by the Disciplinary Committee at a meeting convened for the purpose, of which due notice will be given by the Club Secretary. The person will be suspended from all Club activities until such time as they do appear. The aim of the Disciplinary Committee is to show leadership to our members and supporters with the aim of controlling poor player, official and spectator behaviour both on and off the field. All players, officials and supporters of the RWFC are subject to the rulings of the Disciplinary Committee.

The Disciplinary Committee will only meet when events warrant such a meeting and will be called at the discretion of any member(s) of the RWFC Executive Committee.

The RWFC Disciplinary Committee will consist of at least, but not limited to, three financial Club members, nominated by the Executive Committee, when it is deemed necessary to hold such a meeting.

The RWFC Disciplinary Committee will have the authority to enforce one or any combination of the following:

- i. request a player or official to provide a bond (maximum of \$200.00) to continue playing – the bond will be returned at the end of the season, upon return of the player's or official's card, except where the player or official has been involved in a subsequent incident, in which case the bond shall be forfeited. Failure to post this bond will mean immediate suspension from all Club activities.
- ii. suspend a player, club official or supporter for a number of weeks
- iii. revoke a player's or official's membership of the RWFC (without refund of registration fees)
- iv. revoke a player's membership of the RWFC (without refund of registration fees) if that player's family, friends or supporters bring the game into disrepute

Any member so suspended shall forfeit all claims to property and privileges of the RWFC and cease to be a member. Should any such member desire to rejoin the Club (except where expelled for life when Clause (b) shall apply) they must be proposed and may be accepted at a General Meeting.

The bonds and penalties imposed by the RWFC Disciplinary Committee are to be seen as supplementary to any penalties issued by BDAFA, Football NSW or the FFA. Suspensions issued by the RWFC Disciplinary Committee are to be served consecutively after any other suspensions issued by the governing bodies of football listed previously.

The decisions of the RWFC Disciplinary Committee are final and not subject to appeal.

- b) Any person expelled for life shall have his/her name recorded in the minutes.

- c) Any member found guilty of an offence by the BDAFA and suspended from that Association may incur further penalty from the RWFC Disciplinary Committee.

## **CLAUSE 14 – FUNDRAISING**

All fundraising activities are to have the approval of the Executive Committee prior to the commencement of any such activity.

## **CLAUSE 15 - AMENDMENT**

Any Clause of this Constitution may be deleted or amended by a motion, of which due Notice has been given at a General Meeting. Fourteen days must elapse between the time of notice and the convening of the meeting at which the motion Notice shall be dealt with. It shall precede all other business and shall require a two-thirds majority vote of members voting to become operative.

## **CLAUSE 16 - DISSOLUTION**

- a) The RWFC shall be dissolved in the event that membership is less than fifteen (15) ordinary members or upon the vote of a seventy five per centum (75%) majority of members at a Special Meeting convened to consider such question.
- b) Upon a resolution being passed in accordance with sub-paragraph (t) hereof, all assets and funds of the RWFC shall after payment of all outstanding expenses and liabilities be handed over to the Revesby Workers Club.

## **CLAUSE 17 - NOTICES**

A notice may be given to a member either personally or by sending it by pre-paid post to him/her at the member's last recorded place of abode. Where a notice is sent by pre-paid post, service shall be deemed to be effected when in the ordinary course of business it would be delivered by the appropriate postal authorities. In the case of an ordinary meeting then the day after the date of posting shall be deemed to be the effective date of delivery. For all other meetings three (3) days after posting will be deemed to be sufficient time for delivery in the usual course of business.

A notice in relation to either an Annual General Meeting, an ordinary general meeting or of a Special meeting may be given by publication in the local newspaper(s) except for notices of suspension or such like where written notice to the member being suspended or suchlike shall be required to be given to that member by post.

## **CLAUSE 18 - PROPERTY**

- a) All property of the RWFC, whether real or personal, shall belong to the members of the RWFC from time to time and no member solely by reason of his membership shall have any title or interest in the property of the RWFC whether by operation of law or otherwise. Furthermore, upon any person ceasing to be a member of the RWFC by any reason whatsoever he/she shall be deemed to give up any right he/ she has in and any interest whatsoever of any property of the RWFC.
- b) If the RWFC should cease to exist, its property and assets should revert to the RWC.

## **CLAUSE 19 - STANDING ORDERS**

- 1. These Standing Orders shall be applicable to all meetings and shall be construed subject to the Constitution.
- 2. Meetings shall, subject to the presence of a quorum, start at the time and place set out in the Notice, and shall, at the discretion of the meeting, continue until all business has been disposed of, or 10.30 p.m., whichever comes first.

3. At meetings, eleven (11) members, all of whom are eligible to vote, shall form a quorum. Committee or sub-committees excepted.
4. Should no quorum be present within thirty (30) minutes of the prescribed starting time, the meeting shall lapse, and, subject to any resolution previously passed, the Chairman shall fix the time of the next meeting. All business of the lapsed meeting shall be included in the Agenda of the next meeting and shall take precedence over new business.
5. Where meetings are held regularly at a certain place and time, no further notice shall be required.
6. Special meetings shall be called by the Secretary or at the discretion of the Chairman. Such meetings, to be valid, shall require forty eight (48) hours notification to all members. Such notice shall include time, date, place and business.
7. When the Chairman rises to speak, any member speaking shall cease.
8. Except in Committee, no member, other than the proposer of a motion or an amendment, shall speak on it until it has been seconded. A motion or an amendment lapsing for want of a seconder shall not be recorded in the minutes.
9. A motion or an amendment before the Chair shall not be withdrawn, except by the mover, and then only by leave of the seconder. No motion shall be withdrawn while any amendment to it is under discussion, or after any amendment has been passed.
10. If required to do so by the Chairman, the proposer of a motion or amendment shall submit it in writing.
11. A motion or amendment, before the Chair, may be re-worded, subject to leave of the meeting.
12. Except in Committee, no member shall speak more than once to any question, except the mover of a motion (but not of an amendment), who shall have the right of reply, which shall close the debate.

An amendment shall constitute a separate question from the original motion, and from any other amendment.
13. A member, moving a motion or an amendment, shall be deemed to have spoken to it. A member seconding same without speaking to it may reserve his right to speak subsequently.
14. When an amendment is before the Chair, debate shall be confined to that amendment. No further amendment shall be allowed until it has been disposed of.
15. If two consecutive speakers have supported the same side of a question and there are none wishing to debate the opposition view, or in the case of a motion, to move an amendment, the question shall be put (subject, in the case of a motion, to the mover's right of reply) immediately.
16. Any member may raise a point of order, which shall take precedence over all business, and shall be open to discussion. The point must be raised at the time of the alleged irregularity. An explanation or a contradiction shall not be a point of order.
- 17,
  - a) Any member may challenge the Chairman's ruling on a point of order. The Chairman shall vacate the Chair and the Acting Chairman shall put such notice without debate.
  - b) On the equality of voting, the Acting-Chairman shall declare the question resolved so as to maintain the status quo.

18. Any member who has not participated in the debate, may at any time, whether another speaker has the floor or not, move "THAT THE QUESTION BE PUT", which motion, if accepted by the Chair, shall be put without debate or amendment. The Chairman may, of his own accord, put the question, if he feels adequate discussion has taken place. In either case, the mover of the motion has the right of reply. If an amendment is before the Chair, the closure motion shall be deemed to close the debate on the amendment only.
19. A member may move "THAT THE DEBATE (OR THE MEETING) BE ADJOURNED". Discussion shall be in order, but amendments may only deal with time and/or place. The motion shall take precedence over all other business before the Chair, except points-of-order.
20. A meeting may, at any time during the discussion of a motion or an amendment, resolve itself into a Committee-of-the-whole.
21. Standing Orders 1 - 20 may be suspended by a majority vote of those present. A motion to this effect shall be open to debate.
22. No member shall reflect on the vote of a meeting, except on a motion of rescision previously adopted. No member shall reflect on a section of the Constitution or a Standing Order, except by motion, notice of which has been given in the prescribed fashion, to amend or repeal such a section.
23. Alterations to Standing Orders shall only be made by a General Meeting. Notice of Motion shall be given at the preceding meeting, and fourteen (14) days shall lapse between meetings. A simple majority vote shall be required to pass such a motion.
24. Any matter not dealt with in these Standing Orders shall be governed by the customary procedure at meetings.
25. Any resolution of a validly constituted meeting shall not be invalidated by reason of a departure from these Standing Orders which was not detected until such resolution was passed.

## APPENDIX ONE – LIFE MEMBERS

1	Darcy Brooks (d)	11	Paul Kitley	21	Henry Thompson
2	John Hall (d)	12	Doreen Polley (d)	22	Paul Spiteri
3	Kenneth Beves (d)	13	Denis Norris	23	Peter Archibald
4	Adrian Tatham (d)	14	Daniel Scott-Smith	24	Malcolm Way
5	Keith Walker (d)	15	Brian Graham	25	Janice McPherson
6	Geoff Smith (d)	16	Dennis Hayward	26	Chris Kenny
7	John Truashiem	17	Leslie Houghton	27	Garry Stevens
8	John Cook (d)	18	Allan Wardrop	28	John Elter
9	Roy Thompson (d)	19	Allan Fairley	29	Matt Power
10	Ron Polley	20	Margaret Hayward	30	

## APPENDIX TWO – EXECUTIVE LISTING

YEAR	PRESIDENT	SECRETARY	TREASURER
1963	Darcy Brooks	Jim Seaton	Jack Turner
1964	Darcy Brooks	Ronnie Gibb	Keith Walker
1965	Ben Hall	Ronnie Gibb	Keith Walker
1966	Ben Hall	Ronnie Gibb	Keith Walker
1967	Geoff Smith	Ronnie Gibb	Keith Walker
1968	Geoff Smith	Dan Scott-Smith	Keith Walker
1969	Geoff Smith	Dan Scott-Smith	Keith Walker
1970	John Cook	Dan Scott-Smith	Keith Walker
1971	John Cook	Dan Scott-Smith	Keith Walker
1972	John Cook	Dan Scott-Smith	Keith Walker
1973	John Cook	Ron Polley	Denis Norris
1974	John Cook	Ron Polley	Denis Norris
1975	John Cook	Brian Graham	Denis Norris
1976	John Cook	Ron Polley	Brian Graham
1977	John Cook	Ron Polley	Brian Graham
1978	John Cook	Ron Polley	Brian Graham
1979	Ron Polley	Paul Kitley	Roy Thompson
1980	Ron Polley	Paul Kitley	Roy Thompson
1981	Ron Polley	Paul Kitley	Denis Norris
1982	Ron Polley	Paul Kitley	Denis Norris
1983	Dennis Hayward	Allan Fairley	Colin Clancy
1984	Dennis Hayward	Allan Fairley	Colin Clancy
1985	Dennis Hayward	Allan Fairley	Colin Clancy
1986	Dennis Hayward	Allan Fairley	Colin Clancy
1987	Dennis Hayward	Bob Mennell	Colin Clancy
1988	Dennis Hayward	Henry Thompson	Denis Norris
1989	Dennis Hayward	Henry Thompson	Denis Norris
1990	Denis Norris	Vic Price	Ross Urquhart
1991	Denis Norris	Vic Price	Linda Pengilly
1992	Dennis Hayward	Vic Price	Linda Pengilly
1993	Dennis Hayward	Linda Pengilly	Sharon Bond
1994	Kevin Beswick	Margaret Whitbread	Sharon Bond
1995	Kevin Beswick	Lorraine Aspinall	Denis Norris
1996	Peter Archibald	Lorraine Aspinall	Denis Norris
1997	Peter Archibald	Chris Kenny	Denis Norris
1998	Peter Archibald	Chris Kenny	Graham Riechelt
1999	Peter Archibald	Chris Kenny	Graham Riechelt

2000	Peter Archibald	Chris Kenny	John Elter
2001	Peter Archibald	Chris Kenny	John Elter
2002	Peter Archibald	Chris Kenny	Peter Kemp
2003	Matt Power	Chris Kenny	Peter Kemp
2004	Matt Power	Chris Kenny	Andrew English
2005	Matt Power	John Elter	Andrew English
2006	Matt Power	John Elter	Glenn Anderson
2007	Simon Tall	Claire Geary	Glenn Anderson
2008	Simon Tall	Claire Geary	Susan Bale